

Memorandum



Date: February 1, 2005

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Agenda Item No. 7(E)(1)(C)

Subject: Write-Off of Uncollectible Accounts of the Aviation Department

RECOMMENDATION

It is recommended that the Board adopt the accompanying resolution authorizing the Miami-Dade Aviation Department to write-off certain uncollectible accounts totaling \$979,506.26, for accounts with balances over \$500 each, in accordance with Administrative Order 3-9. This is a required accounting exercise, however, the County continues to make every effort to collect on these debts.

BACKGROUND

The Aviation Department currently carries on its books a number of accounts that are considered to be uncollectible. Generally Accepted Accounting Principles require accounts receivable to be evaluated as to their collectability in order to prevent distortion of the financial statement balances. For this purpose, an amount is regularly reserved and charged to bad debt expense. This is customarily done in order to properly and fairly match revenues and related expenditures to the appropriate accounting period.

The total of \$979,506.26 represents less than 0.1% of aggregate billings during the period in which these charges were incurred. Collection efforts included referring accounts to the County's outside collection agencies and reporting delinquent accounts to the Miami-Dade County's Finance Department, pursuant to Administrative Order 3-29.

Administrative Order No. 3-9 requires that write-off of accounts receivable in excess of \$500 be submitted to the Board of County Commissioners for its review and subsequent authorization to proceed with the write-offs. The enclosed Attachment A summarizes the accounts to be written off and the reason for the write-offs.

The fact that delinquent accounts are written off in no way prejudices the County's legal rights in pursuing and securing collections. Efforts to collect the amounts due, including legal action where practical and use of external collection agencies will continue unabated.


Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: February 1, 2005

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 7(E)(1)(C)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Bid waiver requiring County Manager's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

_____ No committee review

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Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 7(E)(1)(C)

02-01-05

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE WRITE-OFF OF
CERTAIN ACCOUNTS RECEIVABLE OVER \$500 PER
ACCOUNT FOR THE AVIATION DEPARTMENT IN
ACCORDANCE WITH ADMINISTRATIVE ORDER 3-9

WHEREAS, the Board of County Commissioners of Miami-Dade County desires to accomplish the purposes outlined in the accompanying memorandum and attachment A to the memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the write-off of certain accounts receivable over \$500 per account for the Aviation Department in the amount of \$979,506.26 in accordance with Administrative Order 3-9.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Dennis C. Moss, Vice-Chairman


Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Dorrian D. Rolle
Katy Sorenson
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler
Carlos A. Gimenez
Barbara J. Jordan
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of February, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency. 

Joni Armstrong Coffey

By: _____
Deputy Clerk

WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS

MIAMI DADE AVIATION DEPARTMENT

ATTACHMENT A

CUST. NO.		CUSTOMER NAME	FIRST YEAR OF DEBT	AMOUNT	EXPLANATION FOR WRITE-OFF
ABSO	60	ABSOLUTE LIMO & TRANSPORTATION	01	\$1,970.91	Ground transportation service charges. Ceased operations. Collection agency (1)
AEMR	20	AEROMAR AIRLINES	04	\$39,103.77	Rent / Aviation / Miscellaneous charges. Abandoned premises.
	23		03	\$35,854.44	Ceased operations. Collection agency (1)
	24		02	\$141.32	
	39		02	\$378,733.34	
CUSTOMER TOTAL				\$453,832.87	
AIGI	39	AIR GLOBAL INT'L LLC	03	\$70,923.90	Rent charges. Abandoned premises. Collection agency (1)
AIPT	60	AIRPORT EXECUTIVE LIMO	03	\$775.00	Ground transportation service charges. Ceased operations. Collection agency (1)
ANTO	60	ANTHONY'S LIMOUSINE & AIRPORT	03	\$2,511.24	Ground transportation service charges. Ceased operations.
	70		04	\$200.00	Collection agency (1)
CUSTOMER TOTAL				\$2,711.24	
BEHA	60	BE HAPPY TOURS CORPORATION	03	\$519.51	Ground transportation service charges. Ceased operations. Collection agency (1)
BILL	20	SERVICES AEREOS DE NICARAGUA	02	\$8,960.87	Aviation fees. Ceased operations. Collection agency (1)
BRAL	60	BRADLEY EXECUTIVE LIMO	02	\$754.07	Ground transportation service charges. Ceased operations. Collection agency (1)
CELE	60	CELEBRITY LIMOUSINES OF SO FL INC	02	\$607.34	Ground transportation service charges. Ceased operations. Collection agency (1)
CODO	60	CONDO LIMOUSINE 2001 PRE PETITION	02	\$1,402.00	Ground transportation service charges. Ceased operations. Collection agency (1)
CYBE	70	CYBER EXPRESS	02	\$7,499.18	Telecommunication charges. Abandoned premises. Collection agency (1)
FLOX	60	FLORIDA EXPRESS BUS LINES INC	01	\$631.45	Ground transportation service charges. Ceased operations. Collection agency (1)
HAWT	30	HAWTHORNE AVIATION	03	\$310,271.27	Rent charges. Abandoned premises. Collection agency (1)
JETV	39	JET AIR VENEZUELA CORP	02	\$4,721.00	Rent charges. Abandoned premises. Collection agency (1)
JMCL	60	JMC LIMOSINE INC	03	\$900.67	Ground transportation service charges. Ceased operations. Collection agency (1)
MIMV	66	MIAMI CARNIVAL INC	02	\$4,600.01	Administrative permit / Miscellaneous charges.
	70		03	\$540.00	Ceased operations. Collection agency (1)
CUSTOMER TOTAL				\$5,140.01	
PETG	30	PENINSULAR TESTING CORP	00	\$15,353.66	Rent charges. Abandoned premises. Collection agency (1)
POLO	60	POLO LIMOUSINE	02	\$1,616.79	Ground transportation service charges. Ceased operations. Collection agency (1)
TOWN	60	TOWNCAR TRANSPORTATION	02	\$2,584.06	Ground transportation service charges. Ceased operations. Collection agency (1)
REGM	60	REGAL LIMOUSINE AMNEX INC	02	\$943.56	Ground transportation service charges. Ceased operations. Collection agency (1)
SMGL	60	SMG LIMOUSINE INC	02	\$1,286.80	Ground transportation service charges. Ceased operations. Collection agency (1)
VERA	66	VERA SECURITY SERVICES INC	03	\$22,173.37	Administrative permit charges. Ceased operations. Collection agency (1)

WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS

MIAMI DADE AVIATION DEPARTMENT

ATTACHMENT A

CUST. NO.	CUSTOMER NAME	FIRST YEAR OF DEBT	AMOUNT	EXPLANATION FOR WRITE-OFF
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VECT	60	VECTOUR OF FLORIDA	01	\$24,814.59	Ground transportation service charges. Filed Chapter 11 Bankruptcy 10/16/01. Case No. 01-10903. Proof of claim filed
WESI	30	WESAIR INC	01	\$39,112.14	Rent charges. Abandoned premises. Collection agency (1)

TOTAL WRITE OFF

\$979,506.26

(1) Collection agency - Miami Dade County Contract Q-49